

**Walpole Town Library  
Board of Trustees Meeting  
January 10, 20223**

**Present:** Amy Howard (Chair), Kathy Nerrie (Treasurer), Gail LaHaise, Susan Johnson, Erin Bowen, Bill Ranauro, Tim Lester, Sarah Mann, Jean Kobeski (Recording Secretary), Jane Malmberg (Library Director), Peggy Pschirrer (Selectboard Liaison)

**Call to Order:** Amy called the meeting to order at 4:30 p.m. in the library Community Room. This meeting was recorded.

**Approval of Minutes:** Amy made a motion to accept the November 8, 2022, minutes as written. Gail seconded, and all voted in favor. Motion carried.

**Treasurer's Report:** Kathy emailed a copy of the Treasurer's Report to the Board to review prior to this meeting. She suggested possibly buying a CD due to current rates. Tim suggested buying one online through UFB Direct. He said he would sent her a link to UFB.

**Bills:** Prior to the meeting Jane sent a spreadsheet of the monthly bills for review. There was nothing out of the ordinary to note. Amy moved to accept the Treasurer's Report and Bills. Gail seconded and all voted in favor. Motion carried.

#### **Old Business**

**Employee Appreciation Dinner:** Everyone agreed that the evening went very well and the food was delicious. Kathy stated that she took leftovers in individual serving containers to the Fall Mountain Food Shelf.

**Logo/Branding:** Sarah stated that a set of icons for various uses was approved by the committee. They could possibly be ready for use in February.

Amy talked about ordering the canvas and reusable bags with the new logo. Jean questioned the amount of money designated for swag, feeling that the cost of this project was very high. It was decided that we could cut costs by ordering fewer reusable bags. Amy made a motion to approve \$950 for 150 reusable bags, for which donations will be asked. Susan seconded the motion and all voted in favor. Motion carried.

At the February meeting rollout of the new logo will be discussed. This discussion will include the sign.

**Door and Chimney:** Tim and Jane announced that the chimney was wrapped today.

The Trustees discussed their dissatisfaction with the progress on the front door and brainstormed some possible solutions to this problem.

#### **New Business**

**2023 Budget:** Jane distributed a copy of the revised 2023 budget. The only item in question on the budget is the movable shelving for the Children's Room. She has not found any to her satisfaction and plans to visit local libraries to see what they are using. Bill made a motion to accept the 2023 budget with amendments. Amy seconded, and all voted in favor. Motion carried.

Peggy asked Jane to give the Board monthly reports of what the library spends with taxpayer money. Amy stated this will be added to the agenda each month.

**NW Lease:** Amy asked when the NW lease will be up; Jane said she would look for a copy of the lease and email that information.

**Potential Donation from the Cooke Family:** The family of Lyn Cooke has expressed an interest in donating a granite bench for the front of the Main Library. The Trustees asked that Jane contact the family for a footprint of what they have in mind. Tim suggested determining now where it would need to be put so they know how large it could be.

**March Election and Nominations:** Amy reminded Kathy, Susan, and Erin that their terms are ending and they need to go to Town Hall between January 25 and February 2 to put their names on the March ballot to re-up.

**Operations:** Jane emailed copies of library statistics for the Trustees to review prior to the meeting. She stated the library is getting closer to pre-covid numbers of visits and check-outs.

Other activities of note include:

1. The library received a Welcoming Library Kit on loan from the State Library for January and February. It contains a collection of books for families to borrow.
2. The library collected 70 quilt squares for Warm Up America.
3. The library will be providing books to the Food Shelf to distribute to needy families.
4. Kids Code Club starts up again this week.
5. The library will host a program, "Step Into the New Year with Less Stress" on January 23 at 5:00.
6. Plans are underway for the Walpole Library to join other NH libraries for "The Big Read" in the fall. Our library will partner with the Hooper Institute for this project, based on the novel, *The Bear* by Andrew Krivak.

**Adjournment:** The regular meeting of the Library Board was adjourned at 5:27 p.m. so that Trustees could enter into a non-public session.

**The next meeting will be February 14, 2023 at 4:30 p.m.**

Respectfully Submitted,

Jean Kobeski, Recording Secretary

\*\* These minutes are in draft form until approved at the , 2022 meeting.