

**Walpole Town Library
Board of Trustees Meeting
February 14, 2023**

Present): Amy Howard (Chair), Kathy Nerrie (Treasurer), Gail LaHaise, Susan Johnson, Bill Ranauro, Tim Lester, Sarah Mann, Erin Bowen, Jean Kobeski (Recording Secretary), Jane Malmberg (Library Director), Peggy Pschirrer (Selectboard Liaison)

Amy called the meeting to order at 4:30 p.m. in the library Community Room. This meeting was recorded.

Approval of Minutes: Gail made a motion to approve the January 10, 2023 minutes as written. Susan seconded the motion and all voted in favor.

Treasurer's Report and Bills: Copies of the Treasurer's Report and Bills were emailed to the Board for review prior to the meeting. There was no discussion so Amy made a motion to approve the Treasurer's Report and Bills. Gail seconded the motion and all voted in favor.

Old Business

Logo/Branding: Amy distributed copies of a mock-up sticker containing the new logo. Sarah emailed copies of articles she wrote for the *Clarion* and library newsletter introducing the new logo and branding effort. Jane said she would send the article to Ray Boas tomorrow and inquire about the length.

Sarah said signage referring to the logo would be hung around the library in March. She said Julie is working on integrating it into the library newsletter.

Chimney: Amy said she reached out to at least six contractors about the repair. She is waiting for a quote from Barry.

Door: The Board was presented with two contractors' quotes for the front door. Susan reminded Jane that she had recommended a third contractor for a quote; Jane said she had not contacted him. Jane said she would reach out to him and ask for a quote by March 7, if he is interested. The Board decided a final vote would be taken at the March 14 meeting.

Donation from the Family of Lyn Cook: The Cook family has expressed an interest in placing a backless bench on the library grounds and asked if we knew of a local stonecutter who could make it. The Board recommended Creations in Stone from Swanzey. The family would like to have a dedication sometime in the spring.

New Business: The Board decided to have the next meeting on March 14, the regularly scheduled meeting time, even though it is election day.

Operations: Jane emailed her Operations Report to the Board prior to the meeting. She reminded the group of the French Sing-Along taking place tonight and stated that so far they have 6 sign-ups for the Roblox program, with four spots remaining for kids K-5 during vacation week.

Jane also reported she is now working on staff evaluations.

Buildings and Grounds: Amy said it is time to start thinking about a design for the sign in front of the library. Bill asked if the current sign will be removed and Amy answered it would. Sarah stated the logo designer plans to create a proposed mock-up sign displaying the new logo, which she will share at the next meeting.

Adjournment: With no further business to discuss, Gail moved to adjourn the meeting and Amy did so at 5:08 p.m.

The next meeting will be March 14, 2023 at 4:30 p.m.

Respectfully Submitted,

Jean Kobeski, Recording Secretary

** These minutes are in draft form until approved at the March 14, 2023 meeting.